

# PUPILS' MOBILITY PROGRAMME FROM AND TO EUROPEAN SCHOOLS

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Schola Europaea / Office of the Secretary-General

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## **Guidelines on Organizing Pupils' Mobility in the European Schools Network**

Approved by the Joint Teaching Committee by means of the  
accelerated written procedure 2024/42 on 15<sup>th</sup> November 2024

NOVEMBER 2024

INFORMATION SESSION

# WHAT IS THE MOBILITY PROGRAMME?

European schools – official and accredited – offer the possibility of hosting as well as sending pupils to other European schools – official and accredited – **during the first semester of S5.**

**All S4 students are eligible** to apply to participate in the Mobility programme.

The stay takes place during the first semester of S5, i.e. **from September to December.**

**It is not possible to extend the stay**, unless there is a valid educational justification approved by the home school management.

# AIMS

This programme was created to give pupils the opportunity go to another European school for a short period (1 semester) **in their L1 section**.

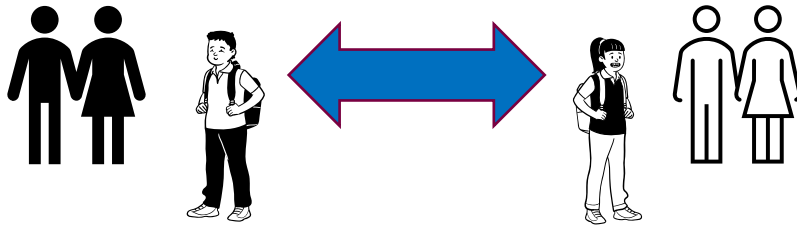
The goal is both **linguistic** (improve LII, LIII or LIV) and **cultural**. Adaptation to a different educational and cultural context and to the host family requires a certain maturity.

Pupils may choose **three European schools**, according to their linguistic, cultural and personal goals. The list of participating schools will be published on the school's website <https://www.eeb3.eu/en/educational-exchange-programmes/>

# TYPES OF MOBILITY

Stays can take place as (1) **One-to-one exchanges** or as (2) **One-way visits** (not hosting in return).

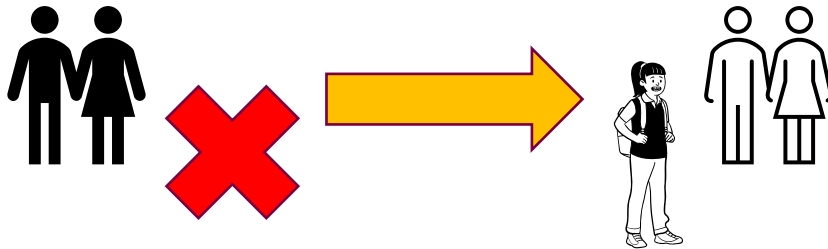
(1) **One-to-one exchange**: Your family hosts a pupil, and your child is hosted by the pupil's family (or possibly another host family).



## **Best case scenario:**

Maximises your chances (to volunteer as a host family).

(2) **One-way visit**: Your child is hosted by a family abroad, **but you do not host a pupil in return.**



## **Worst case scenario:**

You can still apply, but the chances of participating are much lower.

**You can also host a pupil without your child participating in the programme the same school year**

## Types of mobility \*

Choose which of the following types of mobility describes best your exchange programme plans.

**Please be aware that mobility exchange programmes will be granted to pupils in the same order of priority as the types below.**

- One-to-one exchange** (You have found already a host family and your family will host at the same time the child of your host family.)
- You already have found** a host family and your family **is willing to host a student at the same time.**
- You still need to find a host family** and your family **is willing to host a student at the same time.**
- You already have found** a host family but your family **cannot host a student.**
- You still need to find a host family** in the host country and your family **cannot host a student at the same time but your family commits to host a student next school year.**
- You still need to find a host family** but your family **cannot host a student at all.**

# HOW TO CHOOSE A SCHOOL? WHAT SHOULD YOU PAY ATTENTION TO?

- To be considered for pre-selection, you should choose a school that offers **the same subjects** as the one followed at our school. Some temporary exceptions may be granted (with the agreement of the two schools' managements) regarding the language of the course taught.
- > **The school you apply for must offer the same section, L1, L2, L3 and options as those taken at EEB3.**
- If there is no similar section in the host school, the pupil will be treated as a Student Without A Language Section (SWALS) provided that the L1 course in S5 exists in the host school.

# PARTICIPATING SCHOOLS: PUPILS' MOBILITY PROGRAMME 2025-2026

CITY	SCHOOL AND PARENTS WEBSITES	SECTIONS*	L1	L2	L3	L4	OPTIONS
<b>BELGIUM</b>							
Brussels I	<a href="https://www.eeb1.com/en/">https://www.eeb1.com/en/</a>	Danish, English, French, German, Hungarian, Italian, Polish, Spanish	DA, DE, EN, ES, FR, HU, IT, PL, SL, LV, SK, BG	EN, FR, DE	DE, EN, ES, FR, IT, NL	DE, ES, IT, NL	Eco (de, en, fr), Art, ICT, Latin (de, fr, it), Music, ONL (Maltese), Ancient greek (fr)
	<a href="http://www.apeee-bxl1.be">http://www.apeee-bxl1.be</a>						
Brussels II	<a href="http://www.eeb2.eu/">http://www.eeb2.eu/</a>	Dutch, English, French, German, Italian, Finnish, Swedish, Lithuanian, Portuguese	DE, EN, EST, FI, FR, IT, LITH, LTV, NL, PT, SV	DE, EN, FR	DE, EN, ES, FR, IT, NL	DE, ES, IT, NL	Eco (de, en, fr), Art, ICT, Latin (fr, it, nl), Music, ONL (FI, SV)
	<a href="http://www.woluweparents.org/">http://www.woluweparents.org/</a>						
Brussels III	<a href="http://www.eeb3.eu/">http://www.eeb3.eu/</a>	French, English, German, Dutch, Spanish, Greek, Czech	FR, EN, DE, NL, ES, EL, CZ, SK	EN, FR, DE	FR, EN, DE, IT, NL, ES	IT, NL, ES, DE, FR	Eco (EN/FR), Art, ICT, Lat, Mus, ONL Irish, Anc. Greek
	<a href="https://apeeeb3.be/">https://apeeeb3.be/</a>						
Brussels IV	<a href="http://www.eeb4.be/">http://www.eeb4.be/</a>	Bulgarian, German, English, French, Italian, Dutch, Romanian	BG, DE, EN, ET, FR, HR, IT, NL, RO	DE, EN, FR	DE, EN, ES, FR, IT, NL	DE, ES, IT, NL	Eco (DE, EN, FR), Art, Mus, ICT, ONL Gaelic, Lat (EN)
	<a href="http://www.bru4.eu">http://www.bru4.eu</a>						
Mol	<a href="http://www.esmol.be/">http://www.esmol.be/</a>	English, French, Dutch	EN, FR, NL: IT, DE, SV (SS)	DE, EN, FR	DE, EN, ES, FR, NL	ES	ECO (EN, FR), LAT (EN), ICT (EN), L4, ART
	<a href="http://www.paesmol.eu/">http://www.paesmol.eu/</a>						
<b>DENMARK</b>							
Copenhagen	<a href="http://europaskolen.sag.dk/">http://europaskolen.sag.dk/</a>	Danish, English	DA, EN	EN, FR, DE	EN, DE, FR, DA	ES	Eco (EN, DA), Art, ICT, Mus.
<b>ESTONIA</b>							
Tallinn	<a href="https://est.edu.ee/">https://est.edu.ee/</a>	English	EN, ET, FR	EN, DE, FR	DE, ES, FR, ET	-	Eco (EN, DE, FR), Art, ICT
<b>FINLAND</b>							
Helsinki	<a href="https://www.eshelsinki.com/">https://www.eshelsinki.com/</a>	English - French - Finnish	IT, DE, LV, PT, FI, EN, FR, CS, ES, HU, LITH, RO, POL, GRE, NL, BUL, SWE, ESP.	EN, FR	EN, FR, FI, DE, ES	FR, FI, ES	Eco (en), Art, ICT, ONL (fi, sv, mt, ga)
<b>FRANCE</b>							
Lille	<a href="https://ecole-europeenne.etab.ac-lille.fr/">https://ecole-europeenne.etab.ac-lille.fr/</a>	English - French	EN, FR	FR, EN	DE, ES	Not decided yet	ECO, ART, ICT, LAT, MATHS 4 & 6p
Manosque	<a href="https://ecoleinternationalepaca.fr">https://ecoleinternationalepaca.fr</a>	English	English	French	ES, DE	ES	Maths 4 & 6p, Art, ICT, L3 DE+ES, L4 (ES + DE), Music
	<a href="http://www.ipmprovence.wordpress.com">www.ipmprovence.wordpress.com</a>						
Strasbourg	<a href="http://www.ee-strasbourg.eu/">http://www.ee-strasbourg.eu/</a>	English - French - German	FR	FR	DE	ES	ECO, ART, Music, Latin, ICT
			DE	DE	EN		
			EN	EN	ES		
<b>GERMANY</b>							
Bad Vilbel	<a href="http://www.es-rm.eu/">www.es-rm.eu/</a>	English, German	DE	DE	FR	FR	ECO, Art, Music, ICT, Latin
			EN	EN	ES	ES	
					IT	IT	

# PROCEDURE

Parents have to:

1. Fill in the **Initial Application Form** at the following link:  
<https://forms.office.com/e/7XyBQ3nJ2r>

**(also available on the school website)**



**Deadline:**  
**Wednesday 8, January, 2025.**





# PRE-SELECTION CRITERIA

- The pupil is considered as a whole person:

Motivation, maturity, educational project, ability to catch-up.

- Similar curriculum,
- One-to-one exchange,
- **Positive recommendation by the Class Council.**

Pupils with a record of serious breaches of the rules may not be eligible for mobility.

Valisation by the school management.

Pupils and parents will be informed of the results of the pre-selection process **in February.**

# ONCE SELECTED

If your child's application has been preselected, the school coordinator contacts the targeted European schools so that they can make their own selection. **Being preselected does not mean that the exchange has been confirmed.**

**Preselected candidates will be requested to fill in a Formal Application Form and a Consent Form (Annex 3).**

The final decision is announced by the host schools around the **end of April**, and the exchange is validated by the schools only after confirmation of placement in a host family.

Host schools will check if they offer the L1 section of the candidate, and if they have available places.

## A FEW FACTS

There is a very limited number of places in the schools!

Schools generally offer no more than 1 or 2 places (Alicante = 2 out of 14 pre-selected applicants)

We try, as much as possible, to send and receive a similar number of pupils per language section (for class size and capacity reasons) and per school.

What may seem relatively straightforward as a participant is not necessarily so, given the way the system of European Schools is organised.

# CONSEQUENCES WHEN BACK TO EEB3

In case a subject is not followed in the host school during the exchange, the pupil takes responsibility for catching up with the subjects seen during his/her absence so as not to fall behind when back to EEB3.

**Exams: The grades from the host school are recorded in the report upon return at EEB3.**



**If an Exam/B-Test should have been taken during the first semester at EEB3 but was not taken at the host school (because the course was not offered), the grades for the second semester at EEB3 will be duplicated and will count for the entire school year.**

# COSTS

School fees for the exchange period are paid **to the home school**.

The host school and family should not charge you for your stay, but this should be discussed with the Parents Association of the host school.

You could be invoiced for additional expenses such as school trips, organised by the host school, if agreed in advance.



Host schools are not required to make any extra costs for guest students.

# INSURANCE

Participating pupils must prove to the host school (through the Mobility Coordinator) and host family that they are sufficiently insured (health, travel, accident, third-party) before the start of the mobility.

# HOW TO FIND A HOST FAMILY?

Once you have received confirmation of placement in a school (by the end of April), the host school will let you know how to find a host family - usually through contacting the host school's Parents Association.

**If you know of a local family who could host your child, you can also contact them.**



The school coordinator and the Parents Association contact person have different roles!

The APEEE of the host school is responsible for practical and essential details regarding

**host families** (establishing contacts, conflict resolution) and **school's services** (transport, canteen, second-hand books, etc.)

# WHO'S WHO?

**Questions related to the school:** pedagogical programs, school calendar, modalities of the exchange, contact with the coordinator of the host school, and application form:

➡ EEB3 Coordinator

Mehdi Karmoun ([mehdi.karmoun@eursc.eu](mailto:mehdi.karmoun@eursc.eu) / 026294709, office B14)

➡ If you wish to volunteer as a host family:

APEEE contacts (<https://apeeeb3.be/students-exchanges>),

Coordinating the hosting **for pupils coming to EEB3 only.**

**Questions related to the hosting of your child abroad:** contact **the host school's Parents' Association.**

The Parents' Association of the host school provides help in finding a host family, if not organized by the sending family itself.

# EXPERIENCE FROM LAST EDITION



We have sent 17 pupils and hosted 19 pupils to and from the following European schools: The Hague, Parma, Frankfurt, Munich, Karlsruhe, Varese, Luxembourg, Differdange, Alicante, Lille and Brindisi.

Excessive competition for ES Alicante and ES Varese.

**Please note that the final decision lies with the host schools.**

This means that **even if our school has preselected your child's application** to participate in the programme, **it is possible that the target host schools may not be able to accept the application**. In this case, mobility cannot take place.

Furthermore, if no host family has been found, mobility cannot not take place.

For organizational reasons, we privilege mutual (one-to-one exchange).

The European schools implement the exchanges, but there are many actors involved in this programme: in addition to the coordinator of the home and host schools, you will get in touch with the APEEE contacts of the home and host schools, teachers, pupils and their family and of course we count on the full collaboration of the parents to set up together the practical aspects of the mobility.



**THANK YOU!**

**AVEZ-VOUS  
DES QUESTIONS?**

